

THE NAINITAL BANK LIMITED
(Regd. Office: G. B. Pant Road, Nainital)

Tender for Printing of Bank's Calendars and Diaries for the Year - 2026

Bank intends to print Calendars and Diaries for the Year - 2026.

Interested designers/printers are requested to submit themes on mail id: **planning@nainitalbank.co.in** along with the hard copy with quotation to Senior Manager (Planning), at Bank's Head Office at Nainital up to **30th October, 2025**. Tender will be opened on 03rd November, 2025 at 3 PM at Head Office, Nainital. Bidders may also attend the same.

Details of Wall Calendars:

- 1. Quantity** : (i) **20,000** Nos.
- 2. Paper** : Indian Art paper 130 GSM (Sinarmas Paper)
- 3. Size** : 18" (W) x 23" (L) with Color picture of Size 18" (W) x 12" (L) (approx.) - 06 Sheets with 02 months' picture and date in each Sheet plus one fly leaf of 60 GSM.
- 4. Other Details** :
- (a) Binding** : (**20,000** Nos.) Steel Patti with one punch hole near the tag (Steel Patti & Tag Color – Dark Blue)/ Spiral Binding
- (b) Packing** : In the rolls of **25 each** covered with Bamboo/Brown paper.
- (c) Printing** : Four Color Offset printing. However, the fly leaf will be printed in single colour.
High end scanning (not in flat bed). Stripping
high quality. Proper designing.
- (d) All Sundays, 02nd & 04th Saturday, 26th January, 15th August, 02nd October and all the other Holidays** should be highlighted in **RED** color.

A) Details of Diaries:

- 1. Size** : (i) Executives - 8.50" (W) x 11.00" (L) with two dates on either side of inside pages.
- 2. Quantity** : (i) **3,000** Nos.
- 3. Other Details** : (i) Name and Contact Numbers of Bank's Directors & Executives and details of all branches should be printed in the beginning pages from other information pages.
(ii) 12 colored separator of 130 GSM.

Delivery – Entire delivery shall be required to be effected by 1st December, 2025 for both Calendars & Diaries at SIX Centers viz Noida, Haldwani, Dehradun, Lucknow, Bareilly and Nainital. In case the bidder fails to deliver the diaries and calendars by 1st December the PO stands cancel.

Address for sending sealed quotation for printing of Calendars & Diaries along with theme is as under:- The Senior Manager (Planning), The Nainital Bank Limited, 07 Oaks Building, Mallital, Nainital, UTTARAKHAND - 263001.

Security – Rs. 25,000/- in form of Demand Draft only favoring The Nainital Bank Limited, payable at Nainital for printing.

It will be sole responsibility of the vendor to provide the High Definition Quality images for the calendars (06 images). The approval for the same will be given by the Head Office.

The content will be provided by the Bank. However, the formatting as per the Bank's requirement will be the responsibility of the vendor.

In case of delay in supply or/and poor quality supply, bank will be free to forfeit the security money and cancel the supply order without any further order.

Bank reserves the right to add/modify/withdraw the above tender at any time without any further notice.